

# Sparkles Jewelry

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Macomb, MI 48044  
(586) 300-9555  
info@sparklesjewelry1.com

## EMPLOYMENT APPLICATION

### Application information

Full name:

\_\_\_\_\_

*Last*

*First*

*M.I.*

Date:

\_\_\_\_\_

Address:

\_\_\_\_\_

*Street address*

*Apt/Unit #*

Phone:

\_\_\_\_\_

\_\_\_\_\_

*City*

*State*

*Zip Code*

Email:

\_\_\_\_\_

Available start date:

\_\_\_\_\_

Days available to work:

\_\_\_\_\_

Desired Hourly pay:

\$

\_\_\_\_\_

Position applied for:

Jewelry Sales Associate

\_\_\_\_\_

Desired work hours per week:

\_\_\_\_\_

Are you able to work holidays and weekends?

Yes

No

Are you familiar with any jewelry brands or products?

Yes

No

If yes, what?

\_\_\_\_\_

Do you have any experience working in jewelry sales or retail?

Yes

No

If yes, when?

\_\_\_\_\_

What skills do you possess that make you a good fit for this position?

Why do you want to work in jewelry sales?

What do you hope to achieve in this position?

### Current Employment/ Salary:

\*\*This helps us better understand your work experience, and will help us align our offer with your expectations.

Current Employer: \_\_\_\_\_

Your position: \_\_\_\_\_

Current salary/ hourly pay: \_\_\_\_\_

Why are you leaving: \_\_\_\_\_

### Customer Service:

Describe a time you provided exceptional customer service: \_\_\_\_\_

How do you handle difficult customers or situations? \_\_\_\_\_

### Education

High school: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? Yes  No  Degree: \_\_\_\_\_

### References

Please list three professional references.

Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

Full name:	_____	Relationship:	_____
Company:	_____	Phone:	_____
Address:	_____	Email:	_____

**Previous Employment**

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		

May we contact your previous supervisor for a reference? Yes  No

Company:	_____	Phone:	_____
Address:	_____	Supervisor:	_____
Job title:	_____	From:	_____ To: _____
Responsibilities:	_____		

May we contact your previous supervisor for a reference? Yes  No

**Disclaimer and Signature**

I understand that this position may require a background check due to the nature of the jewelry business. I consent to such a check as part of the application process and acknowledge that it is a standard procedure for ensuring the integrity and security of the company.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:	_____	Date:	_____
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\*Please feel free to call/email us with any questions regarding this application